

Application Form

The information provided will be treated in strict confidence and will only be shared between the Parish and their service departments for assessment.

This application should be completed with the details of the disabled person and their carer. Please complete sections that apply.

Details of the disabled person who will be assisted when using the Changing Places:

Surname/ family name: _____ Circle as appropriate Mr / Mrs / Miss / Ms /Other

First name: _____

*Address: _____

Postcode: _____ Contact telephone : _____

Email address: _____

*Address during your stay in Jersey or permanent home address/Care Home in Jersey

Health and safety;

1.0 Please confirm that the disabled person **weighs less than hoist maximum weight 25 stone (160kg) and the changing bench maximum weight 30 stone**

Yes: No:

2.0 In an emergency situation, can the person or carer(s);

2.1 Strike the button on the intercom Yes: No:

2.2 Pull the emergency cord near the bench or the toilet Yes: No:

2.3 Talk to help via the intercom Yes: No:

Disability or impairment;

3.0 What is the nature of the person's disability or impairment? (please tick all those which)

Physical:	<input type="checkbox"/>	Sensory impairment—speech:	<input type="checkbox"/>
Learning:	<input type="checkbox"/>	Sensory impairment—sight:	<input type="checkbox"/>
Sensory impairment—hearing:	<input type="checkbox"/>	Sensory impairment—touch/feel:	<input type="checkbox"/>

3.1 Other (please detail below):

Please complete this application form in order to obtain access to 'Changing Places' and send completed application form to:
PARISH OF ST HELIER, TOWN HALL, P.O. BOX 50, ST HELIER, JERSEY JE4 8PA

In order to access Changing Places, we need the following information about the responsible carer;

Surname/ family name: _____ Circle as appropriate Mr / Mrs / Miss / Ms /Other

First name: _____

Address: _____

Postcode: _____ Contact telephone: _____

Declaration;

By signing this, you are agreeing that;

- correct details have been given for access to St Helier Changing Places;
- a copy of the "Information Pack" for Changing Places has been viewed (available on Parish of St Helier website), read and understood. **Do not attempt to use the equipment if you are unsure how to use it;**
- the disabled person and their carer(s) should carry a mobile phone when using the Changing Places;
- as a carer/user it is your responsibility to ensure your safety at all times, especially when using the hoist. Under no circumstances should the weight limit of the equipment be exceeded. **Hoist maximum weight 25 stone (160kg) and the changing bench maximum weight is 23.5 stone (150kg).**
- only users and carers accustomed to hoisting, should use the hoist and changing bench.
- it is understood that slings are to be supplied by the disabled person and/or their carer(s). The Parish of St Helier does not supply slings for health and safety reasons. **If there is any doubt as to the compatibility of slings then the hoist should not be used;**
- the disabled person and their carer(s) are aware of emergency procedure, i.e. using the emergency pull cord and the intercom and are aware of the emergency procedure if anyone is taken ill or injured;
- the disabled person and their carer(s) will update the Parish of St Helier if any of this information changes;
- the disabled person and their carer(s) will ensure that the access card/fob is kept safe, if the card/fob is lost or stolen they are aware to contact the Parish of St Helier on 811811.
- a **deposit of £ 10.00** is required for access cards/key fob and **£ 10.00 charge** for any replacement cards – deposit will be returned when access card/fob is returned;
- the disabled person and their carer(s) are aware that the Parish of St Helier operate CCTV in the entrance lobby to Changing Places;
- the disabled person and their carer(s) accept that information will be held in paper files or on a computer database for the purpose of processing this application, records maintenance and collection and analysis of statistical information by the Parish of St Helier;
- the disabled person and their carer(s) will use the equipment provided by the Parish of St Helier in accordance with the "Information pack" instructions as the Parish of St Helier will accept no liability for any damage to property or injury to persons arising from a failure to

Signed: _____ Date: _____

Print Name: _____

Please sign here if you have completed the form on behalf of the disabled person;

Status (delete as appropriate): Parent / Carer or paid carer (Residential Staff / Personal Assistant / Day Service Staff)

Signed: _____ Date: _____

Print Name: _____



Parish of St Helier
 Town Hall, PO Box 50, St Helier, JERSEY - JE4 8PA
 visit our website: www.sthelier.je
 Our email: townhall@sthelier.je



ST HELIER CHANGING PLACES

Accessible public toilet with hoist facility and changing bench

Tel: (01534) 811811 Email: townhall@sthelier.je

Information leaflet & application form



What are Changing Places?

Standard disabled toilets do not meet the needs of all people with a disability – or their carers.

Inadequate, inaccessible facilities can create barriers for people with profound and multiple learning disabilities, as well as other serious impairments such as spinal injuries, muscular dystrophy, multiple sclerosis or an acquired brain injury, getting out and about. People with such disabilities often need extra facilities to allow them to use the toilets comfortably.

Changing Places toilets are different to standard disabled toilets with extra features and more space to meet these needs.

St Helier Changing Places provides:



The right equipment

- a height adjustable adult-sized changing bench
- a tracking hoist system.

Enough space

- adequate space in the changing area for the disabled person and up to two carers
- a centrally placed toilet with room either side for the carers
- a screen or curtain to allow the disabled person and carer some privacy.



A safe and clean environment

- disinfected wipes are provided in the dispenser
- a large waste bin for disposable pads
- a non-slip tiled floor.



Why are Changing Places toilets important?

Thousands of people with profound and multiple learning disabilities cannot use standard accessible toilets.

They need support from one or two carers to use the toilet or to have their continence pad changed.

Standard accessible toilets do not provide changing benches or hoists. Most are too small to accommodate more than one person. Without Changing Places toilets, the person with disabilities is put at risk, and families are forced to risk their own health and safety by changing their loved ones on a toilet floor. This is dangerous, unhygienic and undignified.

It is now accepted and expected that everyone has a right to live in the community, to move around within it and access all its facilities. Government policy promotes the idea of 'community participation' and 'active citizenship', but for some people with disabilities the lack of a fully accessible toilet is denying them this right.

The Changing Places Consortium

The Changing Places Consortium is a group of organisations working to support the rights of people with profound and multiple learning disabilities to access their community. The Changing Places Consortium is campaigning for Changing Places toilets to be installed in big public places.

St Helier Changing Places

The Parish of St Helier worked in close liaison with "The Changing Places Consortium" in order to provide adequate facilities that are able to meet "Gold Standard" rating as set by the Consortium.

St Helier Changing Places was opened to the public on 23 May 2012 in order to provide adequate facilities to remove barriers for people with disabilities getting out and about.

By providing enough space, privacy and appropriate equipment, the Parish is supporting carers to look after people with disabilities in dignified and hygienic conditions without endangering their own health. Putting careful thought into the design of toilet facilities can open a world of possibilities for people with severe disabilities, ensuring everybody can get out and about to enjoy St Helier.

Where is St Helier Changing Places?

The location of St Helier Changing Places is next door to the Town Hall in Seale Street.



St Helier Changing Places Location Map

Terms and Conditions

1. St Helier Changing Places is intended for disabled people who require the assistance of a carer to use the toilet. To use St Helier Changing Places, users need to register with the Parish of St Helier to obtain an access card/fob to access the unit.
2. Anybody wishing to use this Changing Places should be appropriately trained in the use of specialist equipment including hoists and changing benches. Only users and carers accustomed to hoisting, should use the hoist and changing bench. **If you are not sure how to use the equipment you should not attempt to use it.**
3. As a carer using the facility you will need to satisfy yourself that the slings you are using are compatible with the hoist. The Parish of St Helier does not supply slings for health and safety reasons. **If there is any doubt as to the compatibility of slings then the hoist should not be used.** *Please note that the staff at the Town Hall are not trained in the use of the equipment available and will not be able to offer advice or assistance in its use.*
4. Before using the changing bench please use the disinfected wipes provided in the dispenser to wipe the bench and place the used wipe in waste bin – **DO NOT FLUSH DOWN THE TOILET.**
5. All soiled/disposable material should be placed in the sanitary waste bin provided. Please take all soiled clothing away, and please consider others and leave the room clean and tidy. Please only flush provided toilet paper down the toilet.
6. As a carer/user it is your responsibility to ensure safety at all times, especially when using the hoist. Under no circumstances should the weight limit of the equipment be exceeded. **Hoist maximum weight 25 stone (160kg) and the changing bench maximum weight is 23.5 stone (150kg).**
7. The disabled person and their carer(s) will ensure that the entry card/fob is kept safe, if the card/fob is lost or stolen they are aware to contact the Parish of St Helier on 811811 to report it missing or stolen immediately so that the card/key fob can be replaced.
8. A returnable deposit is required for the Access Card/key fob. There will be an additional charge for lost or stolen access cards/fobs to cover costs of the replacement.
9. The Parish of St Helier will not accept liability for any damage to property or injury to persons arising from a failure to adhere to such instructions when operating equipment
10. In order to maintain a high quality of service please contact us on 811811 if the equipment is damaged or faulty, or email us townhall@sthelier.je